




## Student Photos in EPS Systems for District Application Managers

Student photos currently come from two sources – Dorian (our district photographer who takes photos at the start of the school year) and the schools themselves (who can take pictures for students missing photos). All of these photos are collected on a single district server called LMSINT, which processes and synchronizes changes nightly.

### How you can access student photos

The main photo repository is accessible through a share: \\lmsint\photos

Within that share you will see three directories:

 Master Photos	5/21/2015 9:38 AM	File folder
 Processed Photos	5/5/2015 3:05 PM	File folder
 Source Photos	7/15/2015 12:26 PM	File folder

**Master Photos** contains all of the individual unaltered source student photo files (they haven't been processed yet).

**Processed Photos** contains the processed photos – our nightly process runs and creates three sets of photos:

 Full Size	7/30/2020 1:54 AM	File folder
 Reduced	7/30/2020 2:23 AM	File folder
 Zip	7/30/2020 7:27 AM	File folder

- Full size photos have been resized to 300 pixels wide and compressed to make them considerably smaller (we have photos that go from being 6MB to 46k).
- Reduced photos have been resized to 100 pixels wide and compressed.
- The zip folder contains zip files containing reduced photos for active students

**Source Photos** contains the zip files that we receive from Dorian – if you need to upload by school, these are the files you probably need.

### School Photos

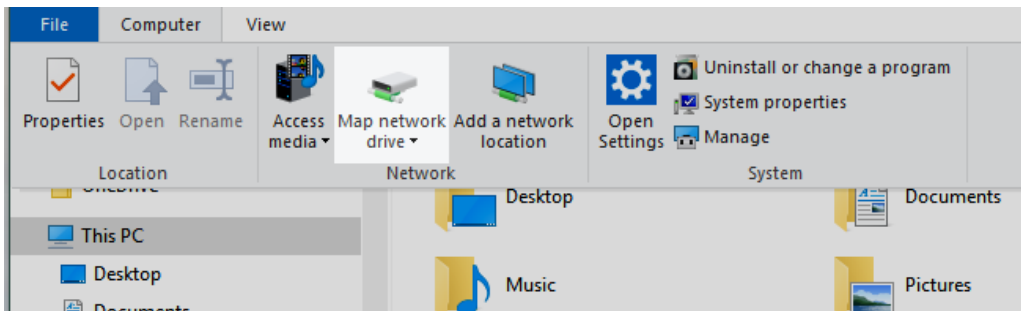
Each school has a folder where they can put new individual student photos for their students. These folders are accessible through a different share: \\lmsint\schools

These generally won't get populated until after the initial Dorian photos are received.

### Mapping these Shares to a Drive

To facilitate quick access to these shares, you can map them to a network drive like this:

Open your Computer on your desktop then click on Map Network Drive as highlighted below:



Then enter in the share path and select a drive letter:



### What network folder would you like to map?

Specify the drive letter for the connection and the folder that you want to connect to:

Drive:

Folder:

Example: \\server\share

☒ Reconnect at sign-in

☐ Connect using different credentials

[Connect to a Web site that you can use to store your documents and pictures.](#)

Afterwards, you should see the Photos drive in your Computer:

